

## Biometrics Project Manager

**Job Department:** Project Management

**Location:** Office-based or part office/part home-based (Chapel Hill, NC, USA)

**Job Type:** Permanent, Full time or Part-time

### Position Description:

As a Biometrics Project Manager, you will have the responsibility to coordinate and lead biometrics projects ensuring they are delivered on time and within budget, while providing excellent customer service. You will provide primary support for multiple clients and projects, ensure effective internal and external communication, allocate resources to projects, and create and maintain project plans. As needed, you will support the Business Development team in creating budget proposals for biometrics projects.

### Principal responsibilities include:

- Direct and manage projects from initial creation of project plan through reporting and close-out
- Serve as primary contact for clients ensuring effective communication regarding project status, issues, and timelines
- Manage internal teams with respect to resources, project requirements and expectations, and issue resolution
- Allocate and manage resources and team members as needed to achieve project goals
- Plan and monitor project timelines and milestones, including management of project dependencies and critical path items
- Identify and develop project success criteria, potential risks, and contingency plans
- Manage project performance against contracts, resolving issues as appropriate

### Skills and Experience Required:

- Minimum of 2-3 years previous Biometrics (Data Management, Statistical Programming, Statistics, and Medical Writing) project management experience including direct customer-facing experience
- Experience within a CRO environment
- Experience managing multiple projects for different customers, either as a PM or a lead Biometrics team member
- Bachelor's degree in a scientific or related discipline
- Excellent written and oral English communication skills

**To apply for this position, send your CV, along with a cover/presentation letter, to [careers@crost.com](mailto:careers@crost.com) with the job position in the subject line.**

### CROS NT CAREERS

As a global Contract Research Organization (CRO), CROS NT enhances clinical trial outcomes and optimizes vendor oversight with data-driven services and solutions. With over 25 years in business, CROS NT relies on its heritage in data-centric solutions to provide expert biometrics and data science services (data management, biostatistics programming and analysis), medical writing, pharmacovigilance, regulatory consultancy and clinical project management and monitoring. We have offices in Europe, the United States and India.

People are at the heart of CROS NT's philosophy, which is focused on providing a centre of excellence to its customers, and we believe in empowering our employees to think differently, work creatively and challenge the status quo. At CROS NT, you really can make a difference.

We are committed to providing the very best career development opportunities that encourage you to progress in the direction of your strengths and aspirations, so whether you're looking to develop your technical expertise, project leadership or line management skills, we work with you to help you achieve your goals.